

Job Description Document

SPONSOR INFORMATION

Sponsor Name	Intrax Work Travel
Email	info@intraxinc.com
Phone	+1 (888) 224-0450
Fax	+1 (415) 434-5430

POSITION OPPORTUNITY INFORMATION

Job Title	EVS Attendant
Job Description	<p>Environmental Services (EVS) Attendant will clean and service all public and administrative areas, including restaurants, and any other assigned areas according to the Borgata established standards of cleanliness and specified procedures, including vacuuming, dusting, bathroom cleaning, glass and mirror cleaning, emptying trash and other tasks necessary to ensure our guests experience a pleasing perception when coming to the Borgata. POSITION DESCRIPTION AND RESPONSIBILITIES: include, but are not limited to the following:</p> <ul style="list-style-type: none"> · Works diligently to support the "One Borgata Way" culture and team philosophy throughout the property · Presents oneself in a neat and clean appearance according to the operational standards set forth by Hospitality · Able to work with both guests and fellow employees and Supervisors in a professional and courteous manner, promoting positive customer relations for all by providing prompt, courteous and efficient service · Maintains confidentiality of all Borgata proprietary information · Clean and service all public and administrative areas, including restaurants, and any other assigned areas according to the Borgata established standards of cleanliness and specified procedures, including vacuuming, dusting, bathroom cleaning, glass and mirror cleaning, emptying trash and other tasks necessary to ensure our guests experience a pleasing perception when coming to the Borgata · Replenishes supplies where needed, e.g. in guest bathrooms, bathroom tissue, tissues, soap, etc. and other supply closets located throughout the property · Promptly reports any maintenance or guest needs to Supervisor · Perform other duties as assigned
Level of English Required	Advanced
Start Date	10 May 08 - 23 Jun 08
End Date	15 Sep 08 - 15 Sep 08
Gender Required	None
Day to report to Employer	Report to employer after you have arrived and settled into your housing. You may be assigned an orientation day. See additional details under "Transport to Employer".
Expected days from arrival before starting work	Around 5 days between arrival date and first scheduled day of work.
Estimated Average Hours over the course of the program	30-40 hours per week is the average hours per week over the course of the program.
Pay Rate Estimate	\$8.25 per hour
Estimated Tips	Tips are not guaranteed. The pay period begins on Monday and ends on Sunday. Paychecks are issued every two (2) weeks. We encourage you take advantage of direct deposit services offered by local banking facilities.
Estimated Overtime	Overtime hours are not guaranteed. Your supervisor may ask you to work "overtime" hours. Check with your department for its Overtime Policy.
Required Skills	<p>Employer prefers students who can arrive in May. We Expect Our Associates to be: Fun, fast, friendly, fresh and focused; Eager to provide great customer service to our guests; Able to communicate effectively in English. ESSENTIAL JOB FUNCTIONS:</p> <ul style="list-style-type: none"> · Exposure to casino related environmental factors, including but not limited to second hand smoke, excessive noise and stress related to servicing customers in a fast pace environment · Must be able to stand for an entire shift and be able to move throughout the

	<p>casino/hotel areas</p> <ul style="list-style-type: none"> ·Must be able to work holidays, weekends, and flexible shifts/hours ·Must be able to lift up to 25 pounds <p>QUALIFICATIONS:</p> <ul style="list-style-type: none"> ·Must be able to demonstrate good customer service skills ·Previous experience is helpful ·Must demonstrate good verbal and interpersonal communications skills <p>This is not an exhaustive list of all responsibilities requirements and skills. Management reserves the right to revise the job or to require that other or different tasks be performed when circumstances change.</p>
Expected Schedule	Schedule will vary and employees must be flexible and willing to work any scheduled shifts; including days, nights and overnights. Holidays and weekends are required workdays. Due to the nature of the Casino/ Hotel business, days off and shifts are subject to change.
Drug Screening Policy	Yes, employees are required to undergo hair drug testing upon arrival.
Possible 2nd Job	Yes Associates are permitted to work a second job as long as it does not affect one's primary job schedule or work performance at Borgata. Associates are not permitted to work a second job at Borgata.
Additional application	Yes, have your CV with photo ready. Students who are offered employment must immediately apply on-line at www.borgatajobs.com Please apply for the position titled "Work & Study Program (J1 Visa)".
Possibility for job change within company	No, once you accept an offer of employment, you will not be permitted to transfer into another position.
Meal discounts	The Borgata provides its associates with one free hot meal per eight (8) hour shift in our associate restaurant (Mangia). You will not be permitted to eat in Mangia before or after your scheduled shift or on your days off. Guests are not permitted in Mangia. Meal breaks are usually thirty (30) minutes in duration.
Uniforms	Uniforms are required for certain positions and are given to all new associates upon hire to Borgata. Black Rubber Sole shoes/sneakers are required for this position and must be purchased before starting position.
Dress code	Uniform will be given, laundered and kept on property of Borgata while employed.
Grooming code	As an associate of the Borgata, you will be expected to follow all rules and regulations related to your appearance while working. The guidelines will be discussed with you during the New Hire Orientation.
<i>Reminder: It can take between three and eight weeks from the date you start working to be paid. Please bring enough money to support yourself until you are paid. Check with employer to find out your first pay date.</i>	

COMPANY INFORMATION

City	Atlantic City
State	NJ

SUGGESTED TRAVEL INFORMATION

Nearest International Airport	Philadelphia International Airport, Philadelphia, Pennsylvania Newark International Airport, Newark, New Jersey JFK, New York, New York
Nearest Airport	Philadelphia International Airport, Philadelphia, Pennsylvania
Transportation from Airport to Employer and/or Housing	<p>It is recommended that students fly into Philadelphia International Airport. Philadelphia International Airport is located 60 miles from Atlantic City. From the airport students need to take a Greyhound bus or Amtrak train to Atlantic City. Your employer does not provide housing, you are responsible for that.</p> <p>When You Arrive in Atlantic City, New Jersey</p> <p>You will be required to visit the Borgata Hotel Casino & Spa Employment Center. The Employment Center is located at the bottom of the escalator between Metropolitan Café and the Borgata Buffet. If you get lost, please ask any Security Officer.</p> <p>Borgata's Employment Center – Hours of Operations</p> <p>Monday through Friday 9:00 a.m. to 5:00 p.m. Closed Saturday & Sunday</p>

	<p>The Employment Center: Please go directly to the Employment Center. You are not permitted to visit any other part of the casino hotel before you begin work.</p> <p>When you arrive, please inform an Employment Center representative that you are a J1 student who has accepted a summer job. You will be asked to provide the Employment Center representative with a copy of your offer letter.</p> <p>There will be several steps that you will be required to do in order to start your job which includes: Providing Documentation Unexpired foreign passport, with 1-551 stamp or attached INS Form 1-94 indicating unexpired employment authorization and Form DS 2019. Taking a Drug Test Please follow the instructions provided to you on your arrival. Background Investigation The company will conduct an investigation of your background. Social Security Card If you do not have a social security number, we will schedule an appointment for you when you are in the Employment Center completing the pre-employment requirements.</p>
Nearest Bus Station	<p>SEPTA (Southeastern Pennsylvania Transportation Agency) to Greyhound Bus Terminal Connection to Greyhound Bus terminal (11th and Filbert Street) Take SEPTA's R1 to Market East/The Gallery Take Greyhound Bus to Atlantic City Casinos, NJ</p>
Bus Information	http://www.greyhound.com
Nearest Train Station	<p>SEPTA to Amtrak 30th Street Station Take SEPTA's R1 to 30th Street Take Amtrak to Atlantic City, NJ- Transit Station, NJ</p>
Train Information	http://www.amtrak.com

SOCIAL SECURITY INFORMATION

Nearest Social Security Office	Egg Harbor Township, New Jersey
How and When to Apply for the Social Security Card	The SS Office asks that the student not apply for a new Social Security Number until they have been in the country for 10 days, so they will be able to clear customs and register for SEVIS. The clearing process takes about 10 days and then the student can apply for the SSN. The Borgata will setup appointments on the first day in the office and the student is responsible for going down to the SS Office on their own.
Social Security website	http://www.ssa.gov

HOUSING

Housing Restrictions (yes/no)	No
Housing Restrictions	If housing restrictions apply, participants must remain in this housing to be employed by the employer identified in this document. Participants must remain employed by the employer identified in this document and remain in the Intrax Work/Travel Program to live in this housing. No exceptions will be granted unless agreed in writing in advance by Intrax Work/Travel.
Housing Information	<p>Borgata does not provide housing. The following is a list of locations where other students have obtained housing. This does not represent an endorsement of these establishments by the Borgata.</p> <p>Irish Pub 164 St. James Place Atlantic City, NJ 08401 Phone: 609-344-9063</p> <p>Riviera Hotel 1510 Pacific Ave Atlantic City, NJ 08401 Phone: 609-348-8338</p>

	<p>Jackie Schavio www.concordproperty.us Phone: 609-385-7049</p> <p>Beachside Hotel 162 St. James Place Atlantic City, NJ 08401 Phone: 609-347-9085</p> <p>Chelsea Pub & Inn 8 S. Morris Avenue Atlantic City, NJ 08401 Phone: 609-345-4700</p> <p>Monoco Motel 109 Little Rock Avenue Ventnor, NJ 08406 Phone: 609-822-7118</p> <p>Local hotels/motels that could provide rooms for the students until they can find permanent housing Room prices vary from the low of \$53.00 on week days to \$149.00 on weekends</p> <p>Super 8 Motel 175 Tennessee Ave. Atlantic City, NJ 08401 Phone: 609 344-8951</p> <p>Quality Inn 500 N. Albany Ave. Atlantic City, NJ 08401 Phone: 609 344-9085</p> <p>Travelodge 1101-1109 Pacific Ave. Atlantic City, NJ 08401 Phone: 609 345-3216</p> <p>Ascot Motel 101 S. Iowa Ave. Atlantic City, NJ 08401 Phone: 800 671-9207</p> <p>Rodeway Inn 125 S. North Carolina Atlantic City, NJ 08401 Phone: 609 345-0155</p> <p>Econo Lodge 3001 Pacific Ave Atlantic City, NJ 08401 Phone: 609 344-2925</p> <p>Red Carpet Inn 1630 N. Albany Ave Atlantic City, NJ 08401 Phone: 609 348-3171</p> <p>Howard Johnson 105 S. Chelsea Ave Atlantic City, NJ 08401 Phone: 609 344-7071</p>
Address	Available upon arrival, after lease has been signed.
Estimated Cost	Depends.
Additional Costs (i.e. Bond)	Deposit of first months rent is usually necessary.
Features	Depends on housing that students choose.

Hostel Information	http://www.hiayh.org Or http://www.hostels.com
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AREA INFORMATION

Average temperature	Warm, 60-90 degrees Fahrenheit.
Altitude	The altitude is at sea level.
Information websites	Borgata Hotel Casino & Spa www.theborgata.com and www.borgatajobs.com Atlantic City Retail and Recreation www.chamberofcommerce.com Atlantic City's Best www.atlanticcitybest.com Area Connect atlanticcity.areaconnect.com Yellow Pages www.yellowpages.com Verizon Yellow www.superpages.com
Nearest city	PHILADELPHIA, PA: 60 miles NEW YORK, NY: 132 miles NEWARK, NJ: 110 miles WASHINGTON, DC: 173 miles BALTIMORE, MD: 168 miles BOSTON MA: 328 miles PITTSBURGH, PA: 354 miles
Things to do	There is plenty to do in Atlantic City - casinos, shopping, movie theaters, and restaurants.
What to wear	Bring layers, sunglasses and watch.

ADDITIONAL INFORMATION

Additional Information	<p>All students working for Borgata must join the Local Union 54. The initial fee is \$138 for the first month and \$38.00 for each additional month. · The fees will be deducted from your paycheck</p> <p>LOCAL 54 H.E.R.E. 203-205 Sovereign Avenue Atlantic City, New Jersey 08401 609.344.5400 1-888-54 UNITY HOUR OF OPERATION Monday through Friday 9:00 a.m. to 5:00 p.m. Closed: Saturday and Sunday</p> <p>Note: Those of you accepting union type jobs should request a "Withdraw Card" from the union before leaving your employment in order to avoid future fees if you were to return.</p>
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Based on the information available to Intrax Work/Travel, the contents of this Premium Placement Confirmation Form are true and accurate as of the date of its issuance to the Premium Placement Service participant. All information is subject to change depending on a variety of factors, including but not limited to weather, employment trends and staffing changes.